

Paris City Commission
Commission Chambers
Paris, Kentucky
October 24, 2017

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, October 24, 2017.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles, conducted roll call.

Present

Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Tim Gray, Commissioner, Michael Kendall.

Others in Attendance

City Attorney, Bryan Beaman, CPA, Brad Oberlander, and City Clerk & Treasurer, Stephanie Settles.

Absent

City Manager, Daron Jordan

Upon determining a quorum was present for the transaction of business, Assistant City Manager, Mike Withrow proceeded to conduct the meeting.

Approve Minutes

Motion by Perraut, seconded by Kendall, the motion unanimously carried to approve minutes of October 10, 2017 Regular Meeting.

Old Business/Action Items

Continued discussion of a 30 year IRB request from Pizza Wholesale of Lexington and Seedtime & Harvest, LLC. Tim Eifler provided letters of support from Pairs-Bourbon County Public Library and Bourbon County Schools. Eifler stated there was no objection with the request however the other districts wanted to discuss during their next board meetings. Fiscal Court is meeting on Thursday, Health and Conservation Districts will be meeting on November 20th and expecting a letter of support from Extension service district any day. Mayor, Thornton emphasized that it is crucial that the Bourbon County Fiscal Court has a full understanding of the request and granted the opportunity to ask questions before the City of Paris makes a decision, also noting that the Fiscal Court can approve the agreement at Thursdays meeting if chosen to do so. It was agreed by all to schedule a Special Meeting for Friday, October 27 at 9:00 a.m. to resume discussion of the IRB after the Fiscal Court has met and discussed. In closing Erin Hunt Ferguson, CEO of Hunt Brothers Pizza expressed her appreciation to the commission for their time and consideration.

New Business/Action Items

First reading on an Ordinance was read by Bryan Beaman related to applicable fees under the City's zoning Ordinance.

Motion by Kendall, seconded by Gray, approving Debora Poynter to the Paris-Bourbon County Tourism, Recreation and Convention Commission. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS
RESOLUTION 2017-16**

A RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF DEBORA POYNTER TO THE PARIS-BOURBON COUNTY TOURISM, RECREATION AND CONVENTION COMMISSION.

Be it resolved by the City of Paris:

Section I: The Mayor's appointment of Deborah Poynter to the Paris-Bourbon County Tourism, Recreation and Convention Commission to fulfill the unexpired term of Jenny Tijou.

Section II: This Resolution shall take effect upon its passage as required by law.

Enacted October 24, 2017.

CITY OF PARIS
Michael Thornton, Mayor

Attest:
Stephanie Settles, City Clerk

Motion by Brooks, seconded by Perraut, approving to hire Megan Roe, Gregory Gavin, and William Marrero as Single Role Paramedics upon completion of the physical examination and final interview with the city manager. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Kendall, to hire Louise Boyer as a full-time patrolman police officer upon completing a physical examination, drug screen and final interview with the city manager. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Kendall, seconded by Brooks, approving Freedom Steel to construct a 50 x 130 x 16' on a 2:12 pitch metal building for the amount of \$ 173,108 on city property located at 4 Legion Drive based upon the recommendation of superintendent Steve Sexton with a formal contract to be drafted by the City Attorney Bryan Beaman. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Mike Withrow requested permission to publish and RFP for Uniforms and Cleaning Supplies, Mowing of City Properties, and Outsourcing of bill printing, mailing and payment services. All three RFP requests were approved for publishing.

Motion by Kendall, seconded by Perraut, to publish and accept sealed bids on surplus of real property located at 400 Washington. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Perraut, seconded by Brooks, unanimously approving September financials as presented.

Motion by Kendall, seconded by Perraut, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

General Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A ACTION PEST CONTROL	\$ 52.50	MAINTENANCE AGREEMENT - ALL GF DEPARTMENTS
ADGRAPHICS	\$ 110.00	PRINTING - FIRE DEPARTMENT
ADVANCED CORRECTIONAL HEALTH	\$ 25.00	2016 NP REFUND - GENERAL FUND
AT&T CLUB SERVICE	\$ 538.57	COMMUNICATIONS - GF DEPARTMENTS
AT&T ONENET SERVICE	\$ 9.34	COMMUNICATIONS - GF DEPARTMENTS
BAPTIST HEALTH PLAN	\$ 38,579.78	MEDICAL INSURANCE - GF DEPARTMENTS
BEST, BUTCH	\$ 93.52	FIELD LAPTOP COMPUTERS - POLICE DEPARTMENT
BME INC	\$ 1,242.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
BOURBON COUNTY CLERK	\$ 38.00	NOTARY FILING - POLICE DEPARTMENT
BURDINE SECURITY GROUP	\$ 376.00	BUILDING UPKEEP - CITY MANAGER/BUILDING
CARTOWN CHRYSLER DODGE JEEP	\$ 363.61	VEHICLE MAINTENANCE - POLICE DEPARTMENT
CCP INDUSTRIES	\$ 1,404.56	CLEANING SUPPLIES - FIRE DEPARTMENT
CDW GOVERNMENT INC	\$ 754.60	TECHNICAL SUPPLIES - POLICE DEPARTMENT
CENTRAL KY QUICKLUBE	\$ 1,336.58	VEHICLE MAINTENANCE - POLICE DEPARTMENT
	\$ 746.88	VEHICLE MAINTENANCE - FIRE DEPARTMENT
CENTRAL KY MECHANICAL SERVICES	\$ 2,189.11	VEHICLE MAINTENANCE - STREET DEPARTMENT
CHAMBER OF COMMERCE	\$ 2,166.67	OCTOBER CONTRIBUTION - GENERAL FUND
		UNIFORM SERVICE/BUILDING SUPPLIES - STREETS & CM/BLDG
CINTAS CORPORATION	\$ 1,394.09	
CITIZEN ADVERTISER	\$ 615.00	ADVERTISING - ALL GF DEPARTMENTS
CITY OF CYNTHIANA	\$ 11,294.82	A.DUTTON CONTRACT - POLICE DEPARTMENT
CITY OF PARIS	\$ 11,571.70	UTILITIES - ALL GF DEPARTMENTS
COLUMBIA GAS	\$ 129.70	UTILITIES - FIRE DEPARTMENT
	\$ 130.25	UTILITIES - CITY MANAGER/BUILDING
COMPUTERAID INTERNATIONAL	\$ 125.00	CONTRACT SERVICES - CLERK/TREASURER
CROWN TROPHY	\$ 521.12	OTHER MATERIALS - POLICE & FIRE DEPARTMENTS
DIANNE FISHER	\$ 41.70	2016 HEX REFUND - GENERAL FUND
DR. SAEED HAMID	\$ 31.00	2016 NET PROFIT REFUND - GENERAL FUND
FISTER WILLIAMS & OBERLANDER	\$ 1,039.10	PROFESSIONAL SERVICES - CITY MANAGER/BUILDING
FRENCH, DOUG	\$ 2,795.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
GALL'S LLC	\$ 907.10	SAFETY CLOTHING/GEAR - POLICE DEPARTMENT
	\$ 560.34	SAFETY CLOTHING/GEAR - FIRE DEPARTMENT
GUARDIAN	\$ 1,900.00	DENTAL INSURANCE - GF DEPARTMENTS
HAWKINS HR CONSULTIG LLC	\$ 855.00	PROFESSIONAL SERVICES - COMMISSION
HINKLE CONTRACTING CO LLC	\$ 133.20	CONSTRUCTION MATERIALS - STREET DEPARTMENT
HOPEWELL COMPANY INC	\$ 101.80	NOTARY BONDS - POLICE DEPARTMENT
HOWELL & HOWELL CONTRACTORS	\$ 900.00	2016 NET PROFIT REFUND - GENERAL FUND
JESSE & EMILY CROCKETT	\$ 40.96	2015 HEX REFUND - GENERAL FUND
	\$ 41.70	2016 HEX REFUND - GENERAL FUND
JORDAN, DARON	\$ 503.43	REIMBURSE TRAVEL - KLC - CITY MANAGER/BUILDING
	\$ 194.00	ICMA CONFERENCE - CITY MANAGER/BUILDING
		EMPLOYEE APPRECIATION LUNCH - CITY MANAGER/BUILDING
KENDALL'S UP IN SMOKE BBQ	\$ 600.00	
KLC PREMIUM FINANCE COMPANY	\$ 27,625.07	LIABILITY INSURANCE - ALL GF DEPARTMENTS
KENTUCKY STATE TREASURER - CBIP	\$ 50.00	PROFESSIONAL FEES - CITY MANAGER/BUILDING
KENTUCKY STATE TREASURER - KLEC	\$ 130.00	EDUCATION/TRAINING - POLICE DEPARTMENT
LATASHA CAROL TICHENOR	\$ 42.49	2017 HEX REFUND - GENERAL FUND
	\$ 41.70	2016 HEX REFUND - GENERAL FUND
	\$ 40.96	2015 HEX REFUND - GENERAL FUND
LOWE'S CREDIT CARD	\$ 19.00	FEE - GENERAL FUND
		MAINTENANCE AGREEMENT - EDA - COMMUNITY PARTNER
LYNN IMAGING	\$ 112.50	
MARTIN'S SANITATION SERVICE	\$ 1,200.00	CONTRACT SERVICES - COMMISSION
MASTIN'S AUTO SERVICE	\$ 741.96	VEHICLE MAINTENANCE - POLICE DEPARTMENT
	\$ 133.00	VEHICLE MAINTENANCE - CITY MANAGER/BUILDING
MORTON, ERIN	\$ 608.45	REIMBURSE TRAVEL - KLC - CITY MANAGER/BUILDING
NEWBY'S ECONOMY GLASS SERVICE	\$ 3,237.11	BUILDING UP KEEP - CITY MANAGER/BUILDING
OFFICE DEPOT CREDIT CARD	\$ 85.38	OFFICE SUPPLIES - POLICE DEPARTMENT
PARIS-BOURBON COUNTY EMS	\$ 31,250.00	OCTOBER CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY E911	\$ 17,500.00	OCTOBER CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY EDA	\$ 3,000.00	OCTOBER CONTRIBUTION - GENERAL FUND
PARIS-BOURBON COUNTY TOURISM	\$ 2,083.33	OCTOBER CONTRIBUTION - GENERAL FUND
	\$ 2,246.80	SEPTEMBER ROOM TAX - GENERAL FUND
RILEY OIL COMPANY	\$ 6,274.71	FUEL - ALL GF DEPARTMENTS
SETTLES, STEPHANIE	\$ 496.95	REIMBURSE TRAVEL - KLC - CLERK/TREASURER
	\$ 69.14	REIMBURSE TRAVEL - CLERK'S - CLERK/TREASURER
SHRED-IT	\$ 205.56	CONTRACT SERVICES - POLICE DEPARTMENT
SOPHCITY	\$ 24.18	CONTRACT SERVICES - FIRE DEPARTMENT
SOUTHERN COMMUNICATIONS INC	\$ 132.30	NARCOTIC DISBURSEMENTS - POLICE DEPARTMENT
STANDARD BUSINESS MACHINES	\$ 382.50	EQUIPMENT MAINTENANCE - POLICE DEPARTMENT
STAPLES ADVANTAGE	\$ 1,454.18	OFFICE FURNITURE - CITY MANAGER/BUILDING
STURGILL TURNER BARKER & MOLONEY	\$ 3,422.50	PROFESSIONAL SERVICES - GENERAL FUND
SUN LIFE FINANCIAL	\$ 565.50	LIFE INSURANCE - ALL GF DEPARTMENTS
TRACTOR SUPPLY CREDIT PLAN	\$ 402.08	CONSTRUCTION MATERIALS - STREET DEPARTMENT
UNITED HEALTHCARE INSURANCE CO	\$ 24.97	VISION INSURANCE - GENERAL FUND
VERIZON WIRELESS	\$ 2,064.65	COMMUNICATIONS - ALL GF DEPARTMENTS
WELLS PLUMBING	\$ 237.50	BUILDING UPKEEP - CITY MANAGER/BUILDING
WILLIAMS TOWING	\$ 250.00	EQUIPMENT MAINTENANCE - STREET DEPARTMENT
YMCA	\$ 1,380.00	GRANTS/SUBSIDIES - COMMISSION

TOTAL:	\$ 193,987.20
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Utility Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A-1 PORTABLE BUILDINGS INC	\$ 295.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
A ACTION PEST CONTROL	\$ 52.50	MAINTENANCE AGREEMENT - ALL UF DEPARTMENTS
AARON RODRIGUEZ	\$ 66.49	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
AMERICAN DEVELOPMENT CORPORATION	\$ 1,845.00	TREATMENT CHEMICALS - WATER PLANT
AMERICAN INDUSTRIES INC	\$ 383.04	SPECIFIC SUPPLIES - WATER DISTRIBUTION
AMERICAN MUNICIPAL POWER INC	\$ 800.00	TRAINING & EDUCATION - ELECTRIC DISTRIBUTION
ANIXTER INC	\$ 421.50	MAJOR CAPITAL OUTLAY - ELECTRIC DISTRIBUTION
AT&T - 5014	\$ 65.00	COMMUNICATIONS - SANITATION
AT&T CLUB SERVICE	\$ 402.92	COMMUNICATIONS - ALL UF DEPARTMENTS
AT&T ONENET SERVICE	\$ 11.29	COMMUNICATIONS - ALL UF DEPARTMENTS
BAPTIST HEALTH PLAN	\$ 18,452.14	MEDICAL INSURANCE - ALL UF DEPARTMENTS
BOURBON LIMESTONE	\$ 235.37	MAJOR CAPITAL OUTLAY - ELECTRIC DISTRIBUTION
BP EXPRESS	\$ 131.82	FUEL - ELECTRIC DISTRIBUTION & WWTP
BRENTAG MIDSOUTH	\$ 956.00	TREATMENT CHEMICALS - WWTP
BROWNSTOWN ELECTRIC SUPPLY	\$ 3,055.05	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
BURDINE SECURITY GROUP INC	\$ 75.00	MAINTENANCE AGREEMENT - WATER PLANT
CENTRAL KY QUICKLUBE	\$ 76.77	VEHICLE MAINTENANCE - WATER DISTRIBUTION
CENTRAL KY MECHANICAL SERVICES	\$ 1,887.92	VEHICLE MAINTENANCE - WWTP
	\$ 489.88	VEHICLE MAINTENANCE - SANITATION
CINTAS CORPORATION	\$ 2,279.64	UNIFORM SERVICE - ALL UF DEPARTMENTS
CI THORNSBURG CO INC	\$ 2,617.49	TREATMENT CHEMICALS - WATER PLANT
CITIZEN ADVERTISER	\$ 66.00	ADVERTISING - ELECTRIC DISTRIBUTION
CITY OF PARIS	\$ 14,988.47	UTILITIES - ALL UF DEPARTMENTS
CITY OF PARIS	\$ 48,750.00	PAYMENT IN LIEU OF TAXES - UTILITY FUND
CITY TIRE OF PARIS	\$ 15.00	VEHICLE PARTS - RECYCLING CENTER
COLUMBIA GAS	\$ 109.08	UTILITIES - WWTP & RECYCLING CENTER
	\$ 56.77	UTILITIES - SANITATION
CONNOR BRADY	\$ 45.66	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
CROWN TROPHY	\$ 102.56	RETIREMENT PLAQUE - SANITATION
CRYSTAL SPRINGS	\$ 51.63	CONTRACT SERVICES - UTILITY ADMINISTRATION
FARWEST LINE SPECIALTIES	\$ 46.90	SAFETY GEAR/CLOTHING - ELECTRIC DISTRIBUTION
FASTENAL COMPANY	\$ 10.00	BUILDING MAINTENANCE - POWER PRODUCTION
FISTER WILLIAMS & OBERLANDER	\$ 1,114.05	PROFESSIONAL FEES - UTILITY ADMINISTRATION
FOUSER ENVIRONMENTAL	\$ 2,293.00	LAB TESTING - WATER PLANT & WWTP
GUARDIAN	\$ 777.25	DENTAL INSURANCE - ALL UF DEPARTMENTS
HAYES PIPE SUPPLY INC	\$ 881.50	SPECIFIC SUPPLIES - WATER DISTRIBUTION
HINKLE CONTRACTING	\$ 303.60	CONSTRUCTION MATERIALS - WATER DISTRIBUTION
	\$ 244.20	CONSTRUCTION MATERIALS - WATER PLANT
IRVING MATERIALS INC	\$ 552.00	CONSTRUCTION MATERIALS - WATER DISTRIBUTION
JOHN O SMITS	\$ 818.64	SPECIFIC SUPPLIES - WATER DISTRIBUTION
KATHERINE WAUGH	\$ 66.18	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
KEN ARKENAU	\$ 28.19	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
KENDALL'S UP IN SMOKE BBQ	\$ 600.00	EMPLOYEE APPRECIATION LUNCH - UTILITY ADMINISTRATION
KLC PREMIUM FINANCE COMPANY	\$ 23,890.12	PAYMENT 3 OF 9 - LIABILITY INSURANCE - ALL UF DEPARTMENTS
KENTUCKY STATE TREASURER	\$ 37,269.45	9/2017 SCHOOL/KY SALES TAX - UTILITY FUND
KYMEA	\$ 25,700.50	POWER PURCHASE - POWER PRODUCTION
LAYNE EARLYWINE	\$ 46.34	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
LEISA PATRICK	\$ 44.93	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
LYNN IMAGING	\$ 337.50	EQUIPMENT MAINTENANCE - ALL UF DEPARTMENTS
LOWE'S CREDIT CARD	\$ 84.72	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 19.00	FEE - ACCOUNTS PAYABLE
MARTIN'S SANITATION SERVICE	\$ 75.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
MASTIN'S CHEVRON SERVICE	\$ 587.52	VEHICLE MAINTENANCE - RECYCLING CENTER
	\$ 10.00	VEHICLE MAINTENANCE - UTILITY ADMINISTRATION
MELISSA HAWKINS	\$ 115.97	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
MILTON TRAYLOR	\$ 87.97	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
MOLLY CLAY	\$ 62.34	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
O'REILLY AUTO PARTS	\$ 68.45	VEHICLE PARTS - WATER DISTRIBUTION
OSVALDO & FABIOLA VEGA	\$ 34.16	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
PATTERSON & DEWAR ENGINEERS	\$ 1,265.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
PEARL SUPPLIES	\$ 6,151.86	TREATMENT CHEMICALS - WWTP
RILEY OIL COMPANY	\$ 4,003.82	FUEL - ALL UF DEPARTMENTS
RUMPKE	\$ 6,395.00	SLUDGE REMOVAL - WWTP
SHIRLEY WILLOUGHBY	\$ 55.53	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
SHRED-IT	\$ 90.42	CONTRACT SERVICES - UTILITY ADMINISTRATION
SMYRNA READY MIX CONCRETE	\$ 562.00	SPECIFIC SUPPLIES - WATER DISTRIBUTION
STEVE WOLF	\$ 67.93	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
SUZANNE SAMPSON	\$ 70.12	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
STURGILL TURNER BARKER & MOLONEY	\$ 296.00	MEALS - ELECTRIC DISTRIBUTION

SUNBELT RENTALS INC	\$ 530.00	RENTS/STORAGE - ELECTRIC DISTRIBUTION
SUN LIFE FINANCIAL	\$ 211.70	LIFE INSURANCE - ALL UF DEPARTMENTS
TRACTOR SUPPLY	\$ 19.99	EQUIPMENT PARTS - WATER PLANT
	\$ 17.98	SAFETY CLOTHING - UTILITY ADMINISTRATION
TRADITIONAL BANK INC	\$ 3,389.54	LOAN/LEGION DRIVE - UTILITY FUND
UNITED LABORATORIES INC	\$ 415.20	OIL & LUBRICANTS - WWTP
US DEPARTMENT OF ENERGY	\$ 6,206.74	POWER PURCHASE - POWER PRODUCTION
VERIZON WIRELESS	\$ 532.70	COMMUNICATIONS - ALL UF DEPARTMENTS
WELLS PLUMBING	\$ 237.50	BUILDING MAINTENANCE - WWTP
WILLIAMS TOWING	\$ 250.00	OTHER MATERIALS/SUPPLIES - SANITATION
TOTAL	\$ 225,723.50	

Staff Reports

Planning & Zoning Administrator, Andrea Pompei Lacy

- Community Walkability Survey is scheduled for Saturday, October 28 at 8:30 a.m. at the Paris-Bourbon County Library.
- Tuesday, October 31, 2017 from 10:00 a.m. – 12:00 p.m. Envision Bourbon County – Concept for Bourbon County Meeting is scheduled to be live televised at the Paris-Bourbon County Library. Final presentation is December 5th.
- A fundraiser was held at Rooster Brew last week raising \$ 500 for a painted mural representing Garrett Morgan.

Chamber of Commerce & Tourism Commission, Debra Hamelback

- Spooktacular will be on Thursday, Halloween will be on Tuesday from 6:00-8:00.
- All events are outlined for the end of the year.
- Christmas Parade theme is Jingle Bell Rock.
- A community survey will be emailed out to local businesses, artists, non-profits, organizations and government agencies that will be used to create a directory and map of Bourbon County.

Waste Water Treatment Plant, Patrick Harney

- Discussed multiple repairs on ductal iron pipe that continues to stress fracture resulting in 6 leaks in 3 weeks in the Southern Hills subdivision. Harney stated each time there is a fracture in the line the costs to repair is approximately \$ 2,000 - \$ 2,200 each repair. With the continued and increasing leaks in the area it is of immediate need of attention for repair and the repair is beyond what can be performed by the city.

Motion by Perraut, seconded by Brooks, in favor of declaring an emergency to repair a water line situation in the Southern Hills area. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye. Bryan Beauman will draft a Resolution declaring the project an emergency.

Fire Chief, Michael Duffy

- The Fire Commission Grant that was applied for has passed phase 1, and now moving into phase 2, he will attend that meeting in Western Kentucky in November.
- Applied for a grant yesterday thru a private organization for the purchase of safety equipment.

Human Resources Director, Erin Morton

- The City has had 21 vacant positions since September. Current re-staffing consists of 6 pending, 12 Staffed, 3 Open. With 4 more potential turn overs possible by the beginning of 2018.
- Recognized Gary Barbee's upcoming retirement with 30 years of service.

Assistant City Manager, Mike Withrow

- Lexington is in discussions with the City for short term single stream recycling.
- The City building roof has 20 ft. remaining to complete.
- 100 ton of salt was purchased, in preparation of winter.
- Received multiple calls concerning speeding on Houston Oaks Drive requesting speed bumps.

Motion by Kendall, seconded by Perraut, to install a 3 way stop sign on Houston Oaks drive. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Commissioner, Gray

- Suggested to Mike Withrow to explore the speed dips that Cynthia installs in lieu of speed bumps.

Commissioner, Perraut

- Queried when Columbia Gas will be completing with the project on Cypress Street. Mike Withrow responded the project is estimated to be completed in early November.

Adjournment:

Motion by Brooks, seconded by Perraut, the motion unanimously carried to adjourn the meeting at 9:55 a.m.

Mayor, Michael Thornton

Attest:

City Clerk/Treasurer, Stephanie Settles

Minutes approved at the November, 14, 2017 meeting.